



# DESERT CANYON ELEMENTARY PTO

## SPECIAL REQUEST FORM 2009-2010

From time-to-time, special opportunities may arise that require funding for items that cannot be without the assistance of the PTO. Please use this form if such a situation does present itself. It is expected that all requests are first made to the school district. If unsuccessful, the request may be submitted to the PTO as follows:

Date: \_\_\_\_\_

Requestor: \_\_\_\_\_

Phone: \_\_\_\_\_

Special request and why it is needed (include attachments if available): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

How many children will benefit from this special request?: \_\_\_\_\_

Describe the request that was made to the district and their response: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Identify how this request applies to the DCES PTO purpose as described below:

1. To promote the welfare of DCES youth in Home, School and Community.
2. To create a closer relationship between home and school and to enable parents and teachers to cooperate intelligently in the education of students attending DCES.
3. Encouraging a united effort between educators and general public to secure the highest advantages in education for DCES students.
4. Cooperate with the local parent groups in the encouragement of public opinion favorable to the best interest of the children living in the SUSD.

Please use a separate attachment if needed.

\_\_\_\_\_  
Obtain Principal's Signature of Support: \_\_\_\_\_

\_\_\_\_\_  
Submit form (with attachments) to Jenny Dorsch, DCES PTO President at least one week prior to a Scheduled PTO meeting. The Executive Board will review the request and either (1) approve, (2) postpone making a decision, or (3) elect not to support it. Feedback will be provided within one week of the PTO's Review.